

The next meeting of the Franklin County Library Board is scheduled for 10:00 am on Monday, April 11<sup>th</sup>, in the meeting room of the Lavonia library. The proposed agenda is:

Call to order  
Approval of minutes of last meeting (January 10th, 2005)  
Public comment  
Adopt agenda  
Financial report: Director  
Director's report  
Local reports: Royston and Lavonia  
Budget/funding  
Splost funding  
Parking at the Lavonia branch  
Lavonia Friends of the Library  
New Director to the Regional Board to replace Wayne Miller: Ruth Parten has volunteered to fill this position and attended the last Regional meeting.  
New business  
Other business  
Adjourn

**Minutes of the Franklin County Library Board**  
Regular quarterly meeting of January 10<sup>th</sup>, 2005

*Approved 4-11-05*

In attendance: Ms. Ashworth, Mr. Mathis, Ms. Parten, Ms. Shoemaker, and Mr. Slaton. Ms. Atwood represented the regional system and Ms. Chitwood and Ms. LeCroy represented the branch libraries.

10:07; meeting called to order. The minutes of 10/11/04 require two corrections; The PINES courier system, Velocity, delivers to the Athens library but is expensive to use between the branch libraries, so Ms. Ames is looking into the possibility of increasing the in house courier visits. The Storytime in Royston was not moved, but an additional time was added for 4-5 year olds on the first and third Tuesdays. Mr. Slaton moved and Ms. Ashworth 2nded that the minutes be accepted as amended, motion passed. The proposed agenda was accepted.

The Finances are about what is expected at the half-year mark. The funding agencies that have not yet paid, were billed on Jan. 5. Fines and fees are collecting well at both branches, and there was an E-rate reimbursement, which helps.

Director's report: Ms. Ames is in Washington DC relating to the Latino services grant for a branch library to be set up in the Pinewoods mobile home park in Athens. The Georgia legislative day is at the capitol on Jan 31 and board members and library supporters are strongly encouraged to attend. The Velocity courier service is working out well, being easier and more effective than sending PINES books through the mail.

Branch reports: The Tugaloo Art Guild will have a display at the Royston branch in Feb. and March. A Grassroots program called "Out of the Box" will be presented Jan. 24<sup>th</sup> in Royston and Jan. 25<sup>th</sup> in Lavonia. The McConnell room is busy hosting AARP tax help sessions and the NGT program. The Lavonia branch has new carpet, and some new furniture is due soon. The work was done at the holidays and only closed the branch for three days. County trustees moved the shelves and students from the Alpine program are doing a fine job of reorganizing the books. The Gates grant computers are in Athens and will be distributed soon.

Funding: There was some indication of a problem with the B of E funding. Ms. Atwood observed that the response to the Jan. 5 billing should yield more information. The SPLOST was approved in the Nov. election and should bring 45-50 thousand for capital improvement.

A representative is needed to the regional Library board. If any board member can attend the quarterly regional meetings they are requested to contact Mr. Mathis.

10:48 adjourn:

Post script: Ms. Shoemaker and Ms. Chitwood indicated that the city of Royston was going to install more parking lot at the Library/City hall facility.

*Finance committee*

*Logan  
Sed Ginn  
Nancy Buffington  
Priscilla Gothard*

FY2005

**Franklin County Library**  
**July 1, 2004 -March 31, 2005**

	<b>Budget Amount</b>	<b>Amount Received</b>	<b>Balance</b>	<b>% of Budget Received</b>
<b>Revenue:</b>				
Franklin County Board of Commissioners	29,441.00	18,000.00	11,441.00	61.14%
Franklin County Board of Education	24,000.00	24,000.00	-	100.00%
City of Lavonia	9,139.00	8,000.00	1,139.00	87.54%
City of Royston	16,762.00	11,625.03	5,136.97	69.35%
City of Carnesville	1,750.00	2,700.00	(950.00)	154.29%
City of Franklin Springs	1,500.00	1,500.00	-	100.00%
City of Canon	1,200.00		1,200.00	0.00%
Erate Reimbursement 04/05	-	963.88	(963.88)	
Royston fines,fees and copy money	2,500.00	2,821.72	(321.72)	112.87%
Lavonia fines, fees and copy money	2,500.00	2,229.63	270.37	89.19%
<b>TOTAL REVENUES</b>	<b>88,792.00</b>	<b>71,840.26</b>	<b>16,951.74</b>	<b>80.91%</b>

	<b>Budget Amount</b>	<b>Amount Expended</b>	<b>Balance</b>	<b>% of Budget Expended</b>
<b>Expenditures:</b>				
Outreach	14,640.00	10,980.00	3,660.00	75.00%
Wages/Benefits	66,449.00	47,105.06	19,343.94	70.89%
Telephone	2,500.00	1,433.49	1,066.51	57.34%
Postage	1,228.00	989.76	238.24	80.60%
Supplies	1,000.00	690.25	309.75	69.03%
Computer Maintenance & Software	1,500.00	894.14	605.86	59.61%
Computer Replacement	1,225.00	-	1,225.00	0.00%
Insurance	250.00	250.00	-	100.00%
<b>TOTAL EXPENDITURES</b>	<b>88,792.00</b>	<b>62,342.70</b>	<b>26,449.30</b>	<b>70.21%</b>

Revenue over (under) expenditures 9,497.56

**Gifts:**

<b>Prior Balance</b>	5,729.59
Lavonia Gifts FY05	4,688.24
Royston Gifts FY05	1,342.57
Lavonia Gift Expenditures FY05	(2,776.62)
Royston Gift Expenditures FY05	(1,168.57)
<b>Current Balance in Gift Account</b>	<b>7,815.21</b>

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**Fund Equity (Reserve):**

Balance at 7/01/04	24,296.71
Less: Reserve for vacation pay	(2,945.16)
Reserved for One Months Operating	(7,399.33)
	<b>13,952.22</b>

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## Franklin County Library Board Meeting April 11, 2005

### Royston Public Library Report for January – March 2005 Rosie Chitwood, Branch Manager

#### *Quarterly Statistics*

*Consolidate*

	Patron Count	In-house Reference	Telephone Reference	Computer Use
January	2,733	318	201	751
February	2,448	406	215	754
March	2,428	380	225	755
<b>TOTAL</b>	<b>7,609</b>	<b>1,104</b>	<b>641</b>	<b>2,260</b>

#### *Library Activities*

- Out of the Box: Preserving Memories with Style on January 25.
- Tugalo Arts Guild Members Art Exhibit during February and March.
- Reception to "Meet the Artist" on February 5.
- The 2<sup>nd</sup> grade class from RES toured the library on February 8.
- I attended CSAC in Macon on February 11.
- I attended Share-A-Rama on March 4.
- I attended the Branch Managers Meeting on March 15,
- AARP used the McConnell Room during February and March.
- NGATech used the McConnell Room January, February, and March.
- Proctor for three test.

*Friends will paint "orange" areas.*

#### *Donations*

*Royston Manufacturing*

- Royston Corporation donated \$500.
- Royston Baptist Church donated \$895.



## Franklin County Library Board Meeting April 11, 2005

### Lavonia-Carnegie Library Report for January—March, 2005 Emma LeCroy, Branch Manager

#### *Quarterly Statistics*

	Patron Count	In-house Reference	Telephone Reference	Computer Use
January	1507	59	63	523
February	1654	57	68	580
March	1941	91	78	673
<b>TOTAL</b>	<b>5102</b>	<b>207</b>	<b>209</b>	<b>1776</b>

#### *Library Activities*

Attended County Board Mtg. in Royston on Jan. 10<sup>th</sup>.

Attended CSAC in Macon on Feb. 11<sup>th</sup>.

Attended Branch Manager's meeting in Athens on March 15<sup>th</sup>.

Grassroots program "Out-of-the-Box" on Jan. 24<sup>th</sup>.

Proctored a test on March 9<sup>th</sup>

*Book sale soon.*

#### *Donations*

Received memorials for Governor Vandiver. ~ \$3,000.00

**Royston Public Library**

**FUNtastic Reading 2005  
Vacation Reading Program**

**Monday, June 6 2005 11:00 a.m. Peter Hart and "Circus Berzerkus"  
Puppet Show**

**Monday, June 13 2005 11:00 a.m. Bette Kitchens, Music and Stories**

**Monday, June 20 2005 11:00 a.m. Grandmother Goose, Interactive Stories**

**Monday, June 27 2005 11:00 a.m. Wendy Bennett "Cinderella" program**

**Monday, July 4 2005 LIBRARY CLOSED FOURTH OF JULY HOLIDAY**

**Monday, July 11 2005 11:00 a.m. Cheri Howard, Storyteller**

**Tuesday, July 19 2005 11:00 a.m. THE LION AND THE SEVEN LITTLE  
LAMBIKENS puppet show from Children's Area**

**Monday, July 25 11:00 a.m. Beth Deroshia, Children's Area Storyteller  
"Tricky Tongue Twisters"**

**Lavonia-Carnegie Library  
FUNtastic Reading 2005  
Vacation Reading Program**

**Monday, June 6, 2005  
2:00 p.m. Circus Berzerkus Puppet Show by Peter Hart**

**Monday, June 13, 2005  
2:00 p.m. Bette Kitchens**

**Monday, June 20, 2005  
2:00 p.m. Grandmother Goose, Interactive Stories**

**Monday, June 27, 2005  
2:00 p.m. Wendy Bennett "Cinderella" program**

**Monday, July 11, 2005  
2:00 p.m. Cheri Howard, Storyteller**

**Tuesday, July 19, 2005  
2:00 p.m. The Lion and the Seven Little Lambikens Puppet Show from the  
Children's Area**

**Monday, July 25, 2005  
2:00 p.m. Beth Deroshia with "Tricky Tongue Twisters" program**

**FRIENDS OF GEORGIA LIBRARIES**  
First  
**Membership Meeting**

**Friday, April 22, 2005**

**Hear the Legislative Wrap-Up.... Share success stories of Friends groups and hear from experts..... Help develop the future of the new, first statewide Friends of Georgia Libraries organization**

**10:00 am to 2:00 pm**

**In the Meeting Room of the Nancy Guinn Memorial Library  
of the Conyers-Rockdale Library System  
864 Green Street, Conyers (770) 388-5041  
(For directions visit [www.rockdale.public.lib.ga.us](http://www.rockdale.public.lib.ga.us))**

**A box lunch from Schlotzsky's Deli will be served at Noon. Drinks provided.**

**Lunch Cost is \$7.00. Pay for lunch when you arrive.**

**(Make checks payable to the Conyers-Rockdale Library System.)**

**Please RESERVE your place and lunch by Monday, April 18<sup>th</sup>**

**By one of the following methods:**

**e-mail Brenda Maxson at [bmaxson@conyersrockdalelibrary.org](mailto:bmaxson@conyersrockdalelibrary.org)**

**call Brenda at (770) 388-5041**

**fax this form to (770) 388-5043**

**Name: \_\_\_\_\_**

**Phone number: \_\_\_\_\_**

**Lunch Choice: \_\_\_\_\_**

**Lunch Choices are 1) sandwich (regular, original), fruit and cookie**

**2) salad (vegetarian)**

**3) pizza (vegetarian, cheese, or pepperoni)**

**Office of Public Library Services  
Major Repair and Renovation Grant Program**

**Guidelines**

**General Information**

- Grant will pay 50% of approved costs associated with major repairs and renovations of existing library facilities.
- Costs that have previously been paid in full by the applicant library or on-behalf of the applicant library for projects done on an emergency basis after July 1, 2000 are eligible for reimbursement.
- Up to 8% for design fees may be included in total project cost with 50% of that being eligible for state funds.
- Funds will be provided for projects that will extend the life of the facility for a minimum of 10 years and roofs will require a minimum of at least a 10 year warranty.
- Funds will not be provided to pay for the costs of repairs that are covered by existing warranties given at the time of initial installation or construction.
- If repair/renovation is structural in nature, the costs for engineering studies are eligible for inclusion. For these types of repairs, structural engineering studies may be required where deemed necessary.
- Assurance of local funds availability for matching costs will be required.
- Local purchasing procedures for County Public Works projects shall be followed for bidding, bonding and contract award.
- The minimum grant amount for any single project is \$2,500. This would reflect a total project cost of \$5,000.
- The maximum grant amount for any single project is \$350,000. This would reflect a total project cost of \$700,000.
- A library system may apply for as many projects as needed and necessary.
- A library system may submit more than one project per facility.
- A priority will be given to projects identified as major projects in the 1999 GTRI Facilities Study.

- In the event of that more projects are submitted than funds exist to cover, priority will be given to projects of the same general priority that were included in the 1999 GTRI Facilities Study.
- Projects that have not been completed because of an emergency situation must include a budget line item of 10% contingency funds. These funds will be allocated on a 50% matching basis.
- The amount of the grant will not be increased after grant award is made. Any cost overages after grant award is made must be covered with local funds.
- The library system must agree to develop and administer a comprehensive facilities maintenance plan.
- Libraries are encouraged to utilize a design professional for major projects especially roof, structural and HVAC projects.
- Applicants must agree to complete the project in a timely manner.
- Records shall be maintained in a manner consistent with generally accepted accounting practices. Records shall be preserved for three years after completion of the project, and be readily available for inspection by OPLS or state auditors.

**Funding Priorities:**

1. **Roof replacements and/or repairs;**
2. **HVAC Replacements and/or repairs;**
3. **Structural repairs;**
4. **Life Safety, Facility Integrity and Hazardous Conditions**

- Electrical upgrades and/or repairs;
- Plumbing upgrades and/or repairs;
- Abatement of generally hazardous conditions.

**5. Accessibility and Code Compliance Conditions**

- ADA Compliance;
- Removal of physical barriers;
- Correction of municipal or state code violations.

**6. Cosmetic and Aesthetic Improvements**

- Replacement of worn, stained and faded carpet (if not a life safety issue);
- Painting;
- Upgrade of lighting fixtures;
- Acoustical upgrades;
- Other Non-Critical Repairs.

**State Senators in Districts within the Athens Regional Library System (2-year term)**  
(\* indicates regions where only a portion falls within that district)

<b>District 46:</b> (Bogart, Clarke Co., Madison Co., Oconee Co., Oglethorpe Co., Winterville)	<b>District 47:</b> (Madison Co.*, Royston*) The Honorable Ralph T. Hudgens <i>Capitol Address:</i>	<b>District 50:</b> (Lavonia) The Honorable Nancy Schaefer <i>Capitol Address:</i>
The Honorable Brian P. Kemp <i>Capitol Address:</i> 324 - A Legislative Office Building Atlanta, GA 30334 (404) 463-1366 (404) 657-0459 (fax)	304 - B Legislative Office Building Atlanta, GA 30334 (404) 463-1361 (404) 463-1381 (fax)	313 - B Legislative Office Building Atlanta, GA 30334 (404) 463-1367
<i>District Address:</i> P.O. Box 5187 Athens, GA 30604 (706) 543-0188	<i>District Address:</i> P.O. Box 534 Comer, GA 30629 (706) 783-2405	<i>District Address:</i> P.O. Box 294 Turnerville, GA 30580 (706) 754-1998 (706) 754-1803 (fax)

email- [bkemp@legis.state.ga.us](mailto:bkemp@legis.state.ga.us)

**State Representatives in Districts within the Athens Regional Library System (2-year term)**

(\* indicates regions where only a portion falls within that district)

<b>District 28:</b> (Lavonia*) The Honorable Jeanette Jamieson <i>Capitol Address:</i> 507 Legislative Office Building Atlanta, GA 30334 (404) 656-0202	<b>District 29:</b> (Lavonia*, Madison Co., Royston*) The Honorable Alan Powell <i>Capitol Address:</i> 401 State Capitol Atlanta, GA 30334 (404) 656-7856 (404) 657-0499 (fax)	<b>District 30:</b> (Madison*) The Honorable Tom McCall <i>Capitol Address:</i> 607 Legislative Office Building Atlanta, GA 30334 (404) 656-0287
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<i>District Address:</i> 125 Savannah Square Toccoa, GA 30577 (706) 886-6889. (706) 996-9390 (fax)	<i>District Address:</i> P.O. Box 248 Hartwell, GA 30643-0248 (706) 376-4422 (706) 376-2760	<i>District Address:</i> 2835 Washington Highway Elberton, GA 30635 (706) 283-6656 (fax)
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email- [alanpowell23@hotmail.com](mailto:alanpowell23@hotmail.com) email- [tmccall@legis.state.ga.us](mailto:tmccall@legis.state.ga.us)

<b>District 113:</b> (Bogart, Clarke Co., Oconee, Oglethorpe*) The Honorable Bob Smith <i>Capitol Address:</i> 609 Legislative Office Building Atlanta, GA 30334 (404) 656-0305 (404) 651-8086 (fax)	<b>District 114:</b> (Clarke Co.) The Honorable Keith Heard <i>Capitol Address:</i> 509 Legislative Office Building Atlanta, GA 30334 (404) 656-0220	<b>District 115:</b> (Clarke Co., Winterville) The Honorable Jane Kidd <i>Capitol Address:</i> 612 Legislative Office Building Atlanta, GA 30334 (404) 656-0325
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<i>District Address:</i> P.O. Box 108 Watkinsville, GA 30677 (706) 769-8794 (706) 769-8795 (fax)	<i>District Address:</i> 370 Woodridge Circle Athens, GA 30601 (706) 353-1772	<i>District Address:</i> 410 Hampton Court Athens, GA 30605 (706) 543-5195
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email- [smith98@bellsouth.net](mailto:smith98@bellsouth.net) email- [kheard@legis.state.ga.us](mailto:kheard@legis.state.ga.us) email- [jbvkidd@aol.com](mailto:jbvkidd@aol.com)

**District 116:**  
(Oglethorpe\*)  
The Honorable Robert 'M.'Mickey' Channell  
*Capitol Address:*  
401 State Capitol  
Atlanta, GA 30334  
(404) 657-8443

*District Address:*  
P.O. Box 839  
Greensboro, GA 30642-2823  
(706) 453-1230  
(706) 453-1225 (fax)

The next meeting of the Franklin County Library board is scheduled for 10:00 am, on Monday, July the eighteenth, in the McConnel room of the Royston library.

Proposed agenda:

Call to order  
Approval of minutes of last meeting (April 11, 2005)  
Public comment  
Adopt agenda  
Financial report :Director  
Director's report  
Local reports: Royston and Lavonia  
Budget/Funding  
Splost funding  
Meeting attendance  
New business  
Other business  
Adjourn

*Approved 7-18-05*

**Minutes of the Franklin County Library Board**  
Regular quarterly meeting of April 11<sup>th</sup> 2005

In attendance; Ms. Andrews, Ms. Ashworth, Ms. Cochran, Ms. Gothard, Mr. Mathis, and Ms. Shoemaker, Ms. Atwood represented the regional system and Ms. Chitwood and Ms. LeCroy represented the branch libraries.

10:05 call to order: The minutes of January's meeting were approved, there was no public comment, and the agenda was adopted as sent.

Financial report: The County Commissioners, the City of Royston, and the City of Lavonia, have decided to fund at only the 2004 level rather the current budget levels. The city of Canon is not paying its share at all, putatively based on the reduction of Bookmobile services. The resultant shortfall of \$9042 creates a need for a finance committee to find a way to reconcile the budget. E-rate and fines and fees are doing well. The city of Carnesville gave an additional \$950, which helps. The possibility of routing the bookmobile to Canon was discussed. The new Finance committee is composed of Mr. Mathis, Ms. Gothard, and tentatively , in their absence Mr. Ginn and Ms. Buffington.

Directors report; Funding in the amount of \$300 has been approved by the regional board and has been made available to the branches through a LSTA grant for their vacation reading programs. The Friends groups have provided an additional \$125. The money will fund programs and puppet performances for children over the summer. Our State representatives have approved a 50% matching grant for structural repair of facilities. This money is much needed and a list of reps was provided in order that written thanks for their support can be sent.

Royston report; There is a painting project scheduled for April 23<sup>rd</sup>. FCHS will exhibit art at the branch April 9, a book sale is planned April 29,30, and May 2<sup>nd</sup>. The "Funtastic reading" program will begin May 21, Ms. Chitwood will promote the program at RES. The Royston Baptist Church held a fundraiser luncheon, which brought \$895 for use toward the libraries juvenile collection.

Lavonia report; There will be a book sale at the spring festival. Ms. LeCroy will promote the vacation program at the Pre-K and put up a poster at LES. Memorial donations for Gov. Vandiver have reached about \$3000. Some of the chairs in the conference room need repair or replacement. Ms. Andrews moved and Ms. Shoemaker seconded a motion to allow the Lavonia Friends group to manage the disposition of the old chairs, motion passed.

Budget: The newly formed finance committee will look into persuading the funding agencies to help overcome the budget shortfall. SPLOST should provide \$90K in capital funding.

Lavonia parking lot; Some gravel was added to the lot across from the Carnegie library. An undisclosed foundation approached Mr. Mathis about fundable projects and he suggested the purchase of the lot from the Bd.of Ed. Dr. Ayers from the Bd of Ed was receptive to selling the lot, and the Lavonia has a new City Council, which could make this an opportunity.

There is a Friends of the Georgia Libraries meeting April 22<sup>nd</sup> in Conyers, which Board members are encouraged to attend. Mr. Mathis asked about urbanization of legislative priorities. Ms Atwood mentioned that Grassroots organizations and the Friends of the libraries groups are powerful tools to combat the problem.

Adjourned 10:58

The July meeting will be on the 18<sup>th</sup> in Royston in order to avoid scheduling conflicts.

Approved 10/24/05

The October meeting of the Franklin Co. Library Board is cancelled due to conflicts that will prevent a quorum. It may be rescheduled to a later date, possibly Monday Oct. 24.

## Minutes of the Franklin County Library Board

### Regular quarterly meeting of July 18<sup>th</sup>, 2005

In attendance: Ms. Andrews, Ms. Ashworth, Ms. Cochran, Ms. Gothard, Mr. Mathis, Ms. Parten, Ms. Shoemaker, and Mr. Slaton. Ms. Ames and Ms. Atwood represented the regional system and Ms. Chitwood and Ms. LeCroy represented the branch libraries.

10:08: meeting called to order. The proposed agenda and the minutes of April 11<sup>th</sup> were approved. The Board meeting attendance item was moved ahead, because of the bylaw requirement of dismissal upon missing three consecutive meetings. Ms. Chitwood stated that she had been informed of the need for the absences before the April meeting. Ms. Ames commented that if the board agreed that that notice constituted an excused absence, the automatic dismissal could be avoided at this time. Ms. Ashworth moved and Ms. Shoemaker seconded that a letter be sent on behalf of the board to explain the situation to those members affected. Mr. Mathis said he would compose a letter.

Ms. Ames presented the year-end budget, which shows that 95% of funding had been received and 94% had been spent. The libraries have received new grant funded computers and the fines, fees and copy collections have been a financial boon. Ms. Chitwood said she had been told that SPLOST funds were already available, and that projects should be designated to insure that they were used for the projects that the board intended. Ms. Ames suggested that a consultant for future library expansion should be a priority. The Library managers agreed to establish what they considered most important, while both noted that new books for the collections are greatly needed. SPLOST funding requires that purchases be tied to an improvement, and it was agreed that it was important to see what the funding request approval stated.

Director's report; each of the branches had spent the \$563 grant money to get a color printer and scanner for patrons to use. Ms. Ames has been reviewing library law and guidelines. The standards say we have too few librarians (have 5 should have 8). We also have too few book volumes and subscriptions per capita, to meet the standards.

Ms. Atwood reported that Wendy Bennett's presentations had been very well received. Canon is getting the book mobile again although it is getting very low usage. Ms. Cochran and Mr. Mathis sent Canon's mayor a letter about the importance of funding the library. Ms. Ames asked if the Bookmobile should continue to stop if it was not being used or funded. There is a staff development event July 20<sup>th</sup> "connecting people with books" for which the libraries will be closed.

Ms. Chitwood reported that the book signing by the Dixie Divas had been very popular. The Royston FOL group was looking at the possibility of sign for the library, possibly with corporate sponsorship. It was agreed that the board would need to give design approval for such a project. Ms. LeCroy reported that Lavonia would have another book sale in the fall and the fall festival would have a fun run to benefit the library. Several donations had been made to the Carnegie library.

The Mitchell Allen foundation put up \$2500 and the city of Lavonia supplied the balance to buy the lot across from the Carnegie library to be used for parking. Mr. Mathis sent a letter about the lot to the local paper, which gave coverage of the purchase.

Budget requests; The County Commission will be asked for a 3.69% increase in funding. The other funding agencies will be asked for funding based on what was proposed for the year just completed. Computer expenses have increased. Software and online services such as Galileo, antivirus protection, time management and Learning Express are expenses but do not come from the book budget. May 10<sup>th</sup> the County Commissioners were sent a list of programs budget data and statistics supporting our request.

Ms. Shoemaker will chair the October 10<sup>th</sup> meeting  
11:08 meeting adjourned.

The next scheduled meeting of the Franklin County Library board is Monday January 9<sup>th</sup> at 10:00 am in the Royston library's McConnel room. The proposed agenda is:

Call to order  
Approve minutes of last meeting (October 24<sup>th</sup> 2005)  
Public comment  
Adopt agenda  
Financial report: Director  
Director's report  
Local reports: Royston and Lavonia  
Old Business  
    Budget/funding  
    Splost funding  
New business  
    Mitchell-Allen Grant.  
Other business  
Adjourn

*approved as  
presented  
(no quorum)*  
1-9-06

## Minutes of the Franklin County Library Board Meeting of October 24<sup>th</sup>, 2005

In attendance: Ms. Andrews, Mr. Ginn, Mr. Mathis, Ms. Parten, Ms. Shoemaker, and Mr. Slaton. Ms. Ames and Ms. Atwood represented the regional system and Ms. Chitwood and Ms. LeCroy represented the branch libraries.

10:05 meeting called to order: The minutes of the July meeting were approved as written. There was no public comment. The proposed agenda was approved as handed out, with the addition of the need to replace Ms. Buffington, on the Board, to the new business item.

Financial report: Ms. Ames stated that the Commissioners were only going to provide \$24,000 instead of the \$29,441 requested, which makes the \$6,000 received a time appropriate 25%. Royston has also provided 25% with the remaining agencies not having paid anything this fiscal year. Mr. Mathis said that the budget will be revisited in six months due to a change in fiscal year allowing us to make our plea again. Mr. Ginn stated that Carnesville's extra payment in the amount of \$900 last year would not affect this year's payment. The Carnesville center museum and library is still in the plan and looking at grants. Expenditures stand at 23.94% leaving the budget pretty much on track.

Director's report: 20% of the local population are library patrons. The national average is 33% so we need to increase our patron base. The Friends groups are doing great. The librarians need to make a record of reference questions asked to better reflect that usage of the library. Attention grabbing displays at the checkout can be a means to advertise library resources.

Reader's advisory is the workshop theme, and focus was on how to most effectively get patrons the materials they are looking for and what questions to ask to define those needs. Sections on how to set up displays, making bookmarks, and how to hold book discussions were held. Ms. Ames told us that a max of 4% would be added to the state budget mainly for the new directions initiative. PINES is scheduled to be upgraded to evergreen. There is a 2% reduction to regional services, partly for fuel and vehicle usage. The per capita book funding has been \$0.35 for three years, and desperately needs to be at least 10 cents more. Board members and Friends groups need to talk to their legislators about the per capita to get it raised. Ms. Ames handed out a publicity brochure from the Oconee library that has been valuable to them. Ms. Parton moved and Ms. Andrews seconded that Franklin County develop a similar brochure that could be handed out to funding agency members on an individual basis. The motion passed unanimously. Ms Ames agreed to put Franklin County's information into a format like the brochure's.

Local reports: Ms. Chitwood said the staff development session had been informative about library promotion and patron assistance. Royston is having an Excel class on Nov. 2<sup>nd</sup>. The Friends had provided \$1000 for classics and HS required reading books. The vacation reading programs did very well at both branches. Ms. LeCroy said that there was a substantial gift fund, in large part due to Gov. Vandiver's memorial. The money will be used to fund books on CD with a display shelf in the governor's memory. The Friends Fun Run and book sale netted about \$3000. Mr. Mathis pointed out that the local paper had printed good articles about library events. Ms. Chitwood explained that the

media specialist at RES helps to promote the summer reading program and that the equivalent people in Lavonia and Carnesville may be able to do the same.

Old Business: Please try to advance the budget at every funding level. SPLOST funds need to be directed soon. The money is available now, as it is borrowed against future earnings. There is \$45K per library earmarked for capital improvements. The funds are managed through the respective city funds. Architectural plans to expand the branches are a legitimate use as we exceed occupancy levels.

New Business: Objectionable material on library computers. Patrons looking at nasty material can be asked to move away from minors. Work on the problem behavior manual to establish protocols and definitions needs to be done. There is no set definition of pornography so there is no legal standing to pass judgement upon. Ms. Buffington has a family situation, which makes attending meetings of the Board impossible, and she has agreed that it is best she be replaced. If anyone knows of an eligible rep from the county commission, please nominate them. Technically five more members go off in June, so please be thinking about replacements for them also.

11:25 adjourn